**Visitor Access Records (NIST PE-8)**

1. Organizations should document all visitors that are accessing the building by recording entrance and departure times, date of access, identification, and purpose of visits.

2. Documentation can be digital or non-digital and stored for safe keeping

**Visitor Access Records with MySQL Workbench (NIST PE-8)**

1. Users accessing the database should record in a shared document of date access, identification, time accessed/time completed, and purpose for accessing database along with any changes created.